



# BOARD OF PARKS AND RECREATION <http://www.ci.moraine.oh.us/>

~Agenda~

Diane Werbrich  
Clerk of Council  
973-535-1005

---

**Tuesday, April 18, 2017**

**5:00 PM**

**Moraine Municipal Building**

---

- I. Call To Order**
- II. Approval of Minutes**
  - 1. March 21, 2017
- III. Business**
  - 1. Tyler Parks and Recreation
- IV. Other Business**
- V. Adjournment**



## Board of Parks and Recreation

<http://www.ci.moraine.oh.us/>

~Minutes~

Diane Werbrich  
Clerk of Council  
973-535-1005

Tuesday, March 21, 2017

Moraine Municipal Building

### Call To Order at 5:00 PM

#### Board members present were:

Sylvia Harlow	Chair
Patricia Bond	Vice Chair
Sharon Duff	
Jeanie Gay	

**Board members absent were:** None

**Staff Members Present:** Parks and Recreation Director Julie Hoffman, GCC Coordinator Tiffany Doakes, Parks and Recreation Monitor Bobbie Middleton, Secretary Pam Cansler and Clerk of Council Diane Werbrich.

#### Approval of Minutes

Ms. Harlow asked if there were any changes or corrections to the February 21, 2017, P&RB minutes. Hearing none, the minutes were approved as submitted.

#### Business-

##### 1. Tyler Parks and Recreation

Mrs. Hoffman reported the Parks and Recreation Division will transition to Tyler Technology software on April 1, 2017, which will replace RecTraq. She explained the software is user friendly and will be used to register for day camp, rent a shelter house or any information that is currently hosted on the City's website. Mrs. Hoffman added transitioning to new software is time consuming and requires many hours of manual input from the old system. She noted the new system will allow users to pay with a credit card and the first official on line registration will be the 2017 Summer Camps. Mrs. Hoffman added there will be a link on the City's website and Mrs. Hubbs will demonstrate the program at the next meeting.

##### 2. Easter Egg Hunt and Breakfast

Mrs. Doakes handed out the Easter Egg Hunt and Breakfast with the Bunny fliers to the members of the Board. She explained Breakfast with the Bunny is scheduled for April 15, 2017. Mrs. Doakes explained the Breakfast with the Bunny is the first event to be posted on Facebook and has over 130 individuals interested in attending. She stated there will be crafts and a picture area. Mrs. Doakes asked if any of the Board members would like to volunteer to work at this event or the Easter Egg Hunt. Mrs. Duff and Mrs. Bond stated they will work at the Breakfast with the Bunny event and Mrs. Harlow and Mrs. Gay stated they will help with the Easter Egg Hunt.

Mrs. Hoffman reported 6,000 eggs are stuffed for the Easter Egg Hunt, 2,000 for each night of the flashlight hunts for a total of 10,000 eggs. She stated they will use the wireless PA system and possibly the radios to eliminate participants starting the hunt early.

##### 3. Summer Program Offerings

Mrs. Middleton updated the Board on the Summer Program Offerings.

Mrs. Doakes reported Ms. Summer Gehron will be supervising the Summer Lunch Program. She noted the menus have been coordinated and more information about this program will be out in June. Mrs. Hoffman noted the Summer Lunch Program costs the City .32 cents per lunch and approximately 8,000 lunches were served. She stated lunch is served to anyone who shows up and is not limited to just Moraine residents. Mrs. Gay asked if there was an age limit on who can receive a free lunch. Mrs. Hoffman replied 18 and under.

**Executive Session - None**

**Other Business - None.**

**Adjournment at 5:24 PM**

---

Chair Sylvia Harlow

**Minutes Acceptance: Minutes of Mar 21, 2017 5:00 PM (Approval of Minutes)**

## **Tyler Parks and Recreation**

Beth Holmes will demonstrate the new Tyler Parks and Recreation Software.